



**UPPER BIG BLUE
Natural Resources District**

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319 E. 25th Street
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**MINUTES
BOARD OF DIRECTORS MEETING
February 20, 2020**

The Board of Directors of the Upper Big Blue Natural Resources District met Thursday, February 20, 2020 at 1:30 p.m. in the NRD office, 319 East 25th Street, York, Nebraska.

Directors present were Paul Bethune, Jeff Bohaty, Doug Bruns, Doug Dickinson, Gary Eberle, Roger Houdersheldt, Bill Kuehner, Linda Luebbe, John Miller, Larry Moore, Mike Nuss, Ronda Rich, David Robotham, Bill Stahly, Merlin Volkmer, Paul Weiss, and Lynn Yates.

Staff members and others in attendance were David Eigenberg, Nancy Brisk, Jack Wergin, Marie Krausnick, Chrystal Houston, Kendall Siebert, and Grant Jackson of York County NRCS.

ITEM 1. PUBLICATION OF LEGAL NOTICE OF MEETING.

Chairperson Houdersheldt reported that we published the legal notice of the board of directors' meeting on February 13, 2020 in the York News-Times.

ITEM 2. OPEN MEETINGS ACT.

Houdersheldt advised those in attendance that the Open Meetings Act is posted by the entrance to the boardroom.

ITEM 3. ROLL CALL OF DIRECTORS.

Seventeen directors were present during roll call.

ITEM 4. REQUESTS FOR EXCUSED ABSENCE.

There were no requests for excused absence.

ITEM 5. ADOPTION OF AGENDA.

It was moved by Rich and seconded by Dickinson to approve the agenda for the February 20, 2020 board of directors meeting as presented. The motion was approved.

AYE: Bethune, Bohaty, Bruns, Dickinson, Eberle, Kuehner, Luebbe, Miller, Moore, Nuss, Rich, Robotham, Stahly, Volkmer, Weiss, Yates, Houdersheldt

NAY: None

ITEM 6. APPROVAL OF MINUTES OF THE JANUARY 16, 2020 BOARD OF DIRECTORS MEETING.

It was moved by Yates and seconded by Bethune to approve the minutes of the January 16, 2020 Board of Directors meeting. The motion was approved.

AYE: Bethune, Bohaty, Bruns, Dickinson, Eberle, Kuehner, Luebbe, Miller, Moore, Nuss, Rich, Robotham, Stahly, Volkmer, Weiss, Yates, Houdersheldt
NAY: None

ITEM 7. DIRECTORS' RECOGNITION.

Doug Bruns was recognized for 20 years of service as a member of the Upper Big Blue NRD board of directors. Paul Weiss was recognized for 5 years of service to the district.

ITEM 8. REPORT OF WATER AND REGULATIONS COMMITTEE AND CONSIDERATION OF RECOMMENDATIONS.

Kuehner reported that the Water & Regulations Committee met February 13, 2020 and presented the committee's recommendations.

ITEM 9. POOLING MODULE UPDATE.

The District has received the agreement for the Water Sustainability Fund award for the development of a Pooling Module. The District will partner with Olsson and their subcontractor, Sitka Technology to develop the module. An agreement was received from Olsson for work on the project. If approved, work on the project will begin in March 2020.

It was moved by Kuehner and seconded by Rich to approve the Nebraska Water Sustainability Fund Grant Award Agreement for Application No. 5241. The motion was approved.

AYE: Bethune, Dickinson, Eberle, Luebbe, Moore, Nuss, Rich, Robotham, Stahly, Yates, Houdersheldt
NAY: Bohaty, Bruns, Kuehner, Weiss
NOT VOTING: Miller, Volkmer

It was moved by Kuehner and seconded by Rich to approve the Letter of Agreement for Professional Services with Olsson for work on the Pooling Module. The motion was approved.

AYE: Bethune, Dickinson, Eberle, Luebbe, Moore, Nuss, Rich, Robotham, Stahly, Yates, Houdersheldt
NAY: Bohaty, Bruns, Kuehner, Miller, Volkmer, Weiss

ITEM 10. AQUIFER QUALITY WELL ABANDONMENT COST-SHARE ASSISTANCE PROGRAM PAYMENTS.

Five Aquifer Quality Well Abandonment Cost-Share Assistance Program applications have been approved for final payment, totaling \$2,500.00.

It was moved by Kuehner and seconded by Luebbe to make cost-share payment for five well abandonments, as reviewed by the Committee, at a cost of \$2,500.00. The motion was approved.

AYE: Bethune, Bohaty, Bruns, Dickinson, Eberle, Luebbe, Miller, Moore, Nuss, Rich, Robotham, Stahly, Volkmer, Weiss, Yates, Houdersheldt

NAY: None

NOT VOTING: Kuehner

ITEM 11. FLOWMETER REPAIR COST SHARE PAYMENT.

One flow meter repair cost-share application has been approved for final payment totaling \$150.00.

It was moved by Kuehner and seconded by Luebbe to pay one flow meter repair cost-share claim totaling \$150.00. The motion was approved.

AYE: Bethune, Bohaty, Bruns, Dickinson, Eberle, Kuehner, Luebbe, Miller, Moore, Nuss, Rich, Robotham, Stahly, Volkmer, Weiss, Yates, Houdersheldt

NAY: None

ITEM 12. REGIONAL GROUNDWATER MODELING PAYMENT TO BROWN & CALDWELL.

Work continues on Phase 2 of the Regional Groundwater Model. Two invoices have been received for work completed in December (invoice #21361774) totaling \$12,700.50 and January (invoice #21363297) totaling \$18,840.00. As the project lead, the District will cover 100% of the bill to Brown & Caldwell and request reimbursement from the other three basin districts and the Nebraska Department of Natural Resources.

It was moved by Kuehner and seconded by Stahly to pay Brown & Caldwell for the December and January invoices totaling \$31,540.50. The motion was approved.

AYE: Bethune, Bohaty, Bruns, Dickinson, Eberle, Kuehner, Luebbe, Miller, Moore, Nuss, Rich, Robotham, Stahly, Volkmer, Weiss, Yates, Houdersheldt

NAY: None

ITEM 13. HACH SERVICE PARTNERSHIP CONTRACT RENEWAL PAYMENT.

The District's HACH Spectrophotometer service agreement is up for renewal. This lab equipment is used to test in-house samples for drinking water nitrate. Each year HACH personnel come on site to clean and calibrate the Spectrophotometer. An invoice to renew the Districts three-year service agreement has been received totaling \$2,332.02.

It was moved by Kuehner and seconded by Yates to renew the HACH Service Partnership totaling \$2,332.02. The motion was approved.

AYE: Bethune, Bohaty, Bruns, Dickinson, Eberle, Kuehner, Luebbe, Miller, Moore, Nuss, Rich, Robotham, Stahly, Volkmer, Weiss, Yates, Houdersheldt

ITEM 14. REPORT OF PROJECTS & PROGRAMS COMMITTEE AND CONSIDERATION OF RECOMMENDATIONS.

Robotham reported that the Projects & Programs Committee met on February 13, 2020 and presented the committee's recommendations.

ITEM 15. HAZARD MITIGATION PLAN UPDATE.

The Upper Big Blue NRD Multi-Jurisdictional Hazard Mitigation Plan has been reviewed and approved by both the Nebraska Emergency Management Agency and the Federal Emergency Management Agency. Each participating agency must adopt the plan to finalize their participation.

It was moved by Robotham and seconded by Rich that the Upper Big Blue NRD approve a resolution to adopt the UBBNRD Multi-Jurisdictional Hazard Mitigation Plan, as recommended by staff and reviewed by the Committee. The motion was approved.

AYE: Bethune, Bohaty, Bruns, Dickinson, Eberle, Kuehner, Luebbe, Miller, Moore, Nuss, Rich, Robotham, Stahly, Volkmer, Weiss, Yates, Houdersheldt

NAY: None

ITEM 16. CEDAR VIEW RECREATION AREA.

Staff presented information from the original geologic investigation of Kubicek Dam concerning a sand layer throughout the dam and lake area. Investigation indicated that 10 feet of material should remain over the sand layer. It appears that material could be removed from the lake in an attempt to get a 10-foot depth over 25% of the surface area. Staff presented drawings showing the existing depth, a 10-foot depth, and a 15-foot depth. An estimated 30,000 cubic yards would need to be removed to reach 10-foot depth and an estimated 35,000 cubic yards would result in a 15-foot depth. Staff contacted local contractors for estimated costs of removing material and the estimates ranged from \$4.00 per cubic yard to \$5.00 per cubic yard.

It was moved by Robotham and seconded by Bethune that the Upper Big Blue NRD proceed with offering the landowner the appraised value of the Cedar View Recreation Area, as recommended by staff and reviewed by the Committee. The motion was approved.

AYE: Bethune, Eberle, Miller, Moore, Nuss, Rich, Robotham, Volkmer, Houdersheldt

NAY: Bohaty, Bruns, Dickinson, Kuehner, Luebbe, Stahly, Weiss, Yates

ITEM 17. REPORT OF EXECUTIVE COMMITTEE AND CONSIDERATION OF RECOMMENDATIONS.

Miller reported that the Executive Committee met on February 13, 2020 and presented the committee's recommendations.

ITEM 18. PAYMENT TO YORK PRINTING COMPANY FOR THE BLUEPRINT NEWSLETTER.

The Executive Committee reviewed an invoice from York Printing Company in the amount of \$6,207.29 for printing the Winter 2019/2020 issue of the BLUEPRINT newsletter.

It was moved by Miller and seconded by Dickinson to approve payment of \$6,207.29 to York Printing Company for printing the Winter 2019/2020 edition of the BLUEPRINT newsletter. The motion was approved.

AYE: Bethune, Bohaty, Bruns, Dickinson, Eberle, Kuehner, Luebbe, Miller, Moore, Nuss, Rich, Robotham, Stahly, Volkmer, Weiss, Yates, Houdersheldt

NAY: None

ITEM 19. UPDATE SIGNATURE CARDS FOR CORNERSTONE BANK.

Signatures on financial documents at Cornerstone Bank need to be updated to remove the name of retired assistant manager, Rodney DeBuhr. Names recorded on these documents will include Douglas L. Dickinson, Treasurer; David A. Eigenberg, General Manager; and Nancy D. Brisk, Office Manager.

It was moved by Miller and seconded by Yates to approve authority for updating all documents dealing with finances at Cornerstone Bank including, but not limited to: Account Agreement Signature Cards, Corporate Authorization Resolution Form and Safe Deposit Box Lease. The documents shall contain the signatures of Douglas L. Dickinson, Treasurer; David A. Eigenberg, General Manager; and Nancy D. Brisk, Office Manager. The motion was approved.

AYE: Bethune, Bohaty, Bruns, Eberle, Kuehner, Luebbe, Miller, Moore, Nuss, Rich, Robotham, Stahly, Volkmer, Weiss, Yates, Houdersheldt

NAY: None

NOT VOTING: Dickinson

ITEM 20. FINANCIAL REPORT JANUARY 1 - 31, 2020 AND PUBLICATION OF EXPENDITURES FOR JANUARY 2020.

Eigenberg reviewed the financial report for the period January 1, 2020 to January 31, 2020 that was distributed. It was moved by Volkmer and seconded by Yates to accept the financial report for January 2020 as presented, approve payments of the accounts payable and publish the expenditures. The motion was approved.

AYE: Bethune, Bohaty, Bruns, Dickinson, Eberle, Kuehner, Luebbe, Miller, Moore, Nuss, Rich, Robotham, Stahly, Volkmer, Weiss, Yates, Houdersheldt

NAY: None

ITEM 21. MOTION TO ADJOURN.

It was moved by Rich and seconded by Yates to adjourn the meeting at 2:50 p.m. The motion was approved.

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AYE: Bethune, Bohaty, Bruns, Dickinson, Eberle, Kuehner, Luebbe, Miller, Moore, Nuss, Rich,
Robotham, Stahly, Volkmer, Weiss, Yates, Houdersheldt

NAY: None

I, the undersigned, Secretary of the Upper Big Blue Natural Resources District, hereby certify that these are true and correct minutes of the meeting of the Board of Directors of the District held February 20, 2020, that all of the subjects discussed at the meeting were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the principal office of the District during normal business hours, and except for items of an emergency nature, the agenda was not altered later than twenty-four (24) hours before the scheduled commencement of the meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting for said body; and that all news media requesting notification of the meeting of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

Linda L. Luebbe, Secretary

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