

UPPER BIG BLUE NATURAL RESOURCES DISTRICT

REQUEST FOR PROPOSALS (RFP 2026-005)

OXBOW TRAIL RECREATION AREA

ADA ACCESSIBLE SIDEWALK

Contents

1. INTRODUCTION
2. EXAMINATION OF REQUEST FOR PROPOSAL DOCUMENTS AND EXPLANATION TO OFFEROR
3. LIST OF EXHIBITS INCLUDED IN RFP 2026-005
4. AMENDMENTS TO REQUEST FOR PROPOSAL
5. PREPARATION COST
6. PRICING CONDITIONS
7. PAYMENT TERMS
8. RIGHT OF ACCEPTANCE
9. PROPOSAL EVALUTION CRITERIA
10. SUBMITTAL OF PROPOSAL
11. AWARD OF SUBCONTRACT
12. NOTICE OF SUCCESSFUL OFFEROR
13. NOTICE TO UNSUCCESSFUL OFFEROR



Oxbow Trail Recreation Area

ADA Accessible Sidewalk

1. INTRODUCTION

This Request for Proposal (RFP) is issued by the Upper Big Blue Natural Resources District, CONTRACTOR; to solicit proposals for installing a ADA Accessible Sidewalk from the existing sidewalk across the existing fishing jetty to a to be install ADA Accessible Fishing Dock on the west side of the lake at Oxbow Trail Recreation Area located east of Ulysses in Butler County, Nebraska. Oxbow Trail Recreation Area is located in the South Half of Section 23, Township 13 North, Range 2 East, just north of Road 23 approximately 1.5 miles east of Ulysses in Butler County, Nebraska. (address is 1122 23rd Road, Ulysses, Nebraska). (See Exhibits C-1, C-2, C-3, and C-4).

Oxbow Trail Dam was constructed in 1998 and features a 39-surface acre lake that can store 274-acre feet of water. The lake's water source is supplied by rainfall from a 2,523 acre drainage area and from flow from underground springs.

The dam has a principal spillway with a crest elevation of 1546.0 feet and a 30 inch diameter precast concrete cylinder pipe outlet. The dam also has a 225 foot wide emergency spillway on the east end of the dam that has a crest elevation of 1549.2 feet.

Existing facilities at Oxbow Trail Recreation Area include a boat ramp, boat dock, fishing jetty, picnic shelter, vault restroom, and hiking trail. A new ADA Accessible Fishing Dock is scheduled to be installed by December, 2025.

2. EXAMINATION OF REQUEST FOR PROPOSAL DOCUMENTS AND EXPLANATION TO OFFEROR

Should the OFFEROR find discrepancies in, or omissions from the RFP, or should the intent or meaning appear unclear or ambiguous, or should any other questions arise relative to the RFP, the OFFEROR shall notify CONTRACTOR by October 30, 2025, via e-mail to jwergin@upperbigblue.org. The OFFEROR making such a request solely will be responsible for its timely receipt by the CONTRACTOR. Replies to such notices will be addressed within 2 working days of receipt by the CONTRACTOR. If the request(s) require changes to the original RFP, then an amendment to the RFP will be issued to all prospective OFFERORS and shared via <https://www.upperbigblue.org/about/bid-proposals>. As reviewed by the CONTRACTOR, if a request(s) is deemed significant, the CONTRACTOR at their discretion may extend the closing date of the RFP.



3. EXHIBITS INCLUDED IN RFP 2026-005

Exhibit A – Schedule of Events

Exhibit B – Project Background, Scope of Work

Exhibit C – Oxbow Trail Recreation Area – Location Maps

- C-1 Butler County
- C-2 Butler County
- C-3 Oxbow Trail Recreation Area
- C-4 Oxbow Trail – ADA Accessible Sidewalk Location

Exhibit D – Oxbow Trail – ADA Accessible Sidewalk – Design Drawings

- D-1 Sidewalk Sketch
- D-2 Sidewalk Details
- D-3 Sidewalk Profile
- D-4 Sidewalk Cross Sections
- D-5 Location of Expansion Joints
- D-6 General Notes

Exhibit E – Oxbow Trail ADA Sidewalk - Contractor's Quote - Schedule of Values

4. AMENDMENTS TO REQUEST FOR PROPOSAL

If this RFP is amended, all terms and conditions that are not modified remain unchanged. The term "RFP" includes all exhibits and amendments provided by the OFFEROR as part of this RFP.

5. PREPARATION COST

The preparation of the proposal shall be by, and at the expense of, the OFFEROR.

6. PRICE CONDITIONS

The quoted price must include all costs to the CONTRACTOR for all supervision, labor, tools, supplies, materials, equipment, transportation, testing, and any other miscellaneous for full and complete performance of the work as set forth herein.

Pricing will be guaranteed for 90 days from submission of proposal. All pricing information requested in this RFP must be provided. Costing/Pricing by details must be broken down by labor, materials, etc. CONTRACTOR reserves the right to require the OFFEROR to furnish an accounting breakdown of all contract prices.

7. PAYMENT TERMS

CONTRACTOR payment terms are net 30 days upon receipt of invoice, subject to approval by the Upper Big Blue Natural Resources District Board of Directors.

8. RIGHT OF ACCEPTANCE

CONTRACTOR reserves the right to:

- Accept or reject any proposal in whole or in part.
- Reject all proposals, with or without, notice or reason.



- Enter into discussions or negotiations with OFFEROR prior to award. Negotiations do not constitute an acceptance of the proposal, nor rejection of the proposal, nor a counteroffer by the CONTRACTOR.
- Abandon the work or have the work performed in such a manner as CONTRACTOR may elect, if no proposal is accepted.

9. PROPOSAL EVALUATION CRITERIA

While the CONTRACTOR intends to engage in the purchase of services, this event shall not guarantee that the participating OFFEROR will be awarded a Subcontract.

Any award resulting from this request will be made to the OFFEROR whose proposal provides the best value to CONTRACTOR. The best value determination will be at the sole discretion of CONTRACTOR and could result in an award to someone other than the lowest price proposal. Any resulting purchase award will be set forth in writing between the CONTRACTOR and the successful OFFEROR at some date after the close of the request. CONTRACTOR reserves the option to cancel this RFP process at a time and/or to elect not to engage in a Subcontract.

The OFFEROR must provide all data required in order to be considered an acceptable OFFEROR. All data must be executed completely, correctly, and accurately by the OFFEROR. Should the OFFEROR not complete all forms and documents, the OFFEROR will be deemed non-responsive.

This RFP will be evaluated based on the following criteria. OFFERORs are reminded the Subcontract will be awarded for best value with technical ability having the highest weighted percentage.

Criteria	Weighted Percentage (%)
Technical Ability (Experience, Project Plan, Schedule)	50%
Cost	50%
Total	100%

10. SUBMITTAL OF PROPOSAL

OFFEROR's proposal must be submitted with

- Past similar project experience,
- Project Lead
- Estimated project schedule (Project completion by December 19, 2025).
(See Exhibit A – Schedule of Events)
- Detailed cost estimate: Please utilize the attached Schedule of Values.
(see Exhibit E – Oxbow Trail ADA Accessible Fishing Dock – Contractor's Quote – Schedule of Values)
- Listing of Subcontractors if applicable.
- **Proposals must be received by the CONTRACTOR by 3:00 p.m. CST. on Tuesday, November 11, 2025.**
- Proposals should be submitted via hand delivery, USPS, or E-mail to:



Upper Big Blue Natural Resources District
Attn: Jack Wergin
319 East 25th Street
York, NE 68467

Or emailed to:

jwergin@upperbigblue.org

11. AWARD OF SUBCONTRACT

CONTRACTOR contemplates award of a Subcontract in accordance with the requirements and conditions set forth or incorporated by reference in this RFP.

Proposals for other than the total work defined may be rejected. The Award may not be made to any OFFEROR who has not responded to all instructions and representations indicated in the RFP.

CONTRACTOR may reject any or all proposals if such action is in the best interest of CONTRACTOR and their PARTNERS and/or waive informalities and minor irregularities in offers received.

CONTRACTOR and their PARTNERS may evaluate proposals and the CONTRACTOR award a Subcontract without discussions with OFFEROR. Therefore, each initial proposal should contain the OFFEROR's best terms.

CONTRACTOR reserves the right to conduct discussions, if later determined to be necessary by CONTRACTOR's Subcontract Administrator and Project Lead.

The OFFEROR agrees, if the proposal is accepted within the number of days allowed, to furnish all items upon which prices are offered, at the set price opposite each item, at the designated point(s) within the time specified in the schedule.

12. NOTICE TO SUCCESSFUL OFFEROR – W-9 Verification, Certificate of Liability Insurance

CONTRACTOR will require any successful OFFEROR to supply a W-9 form (Request for Taxpayer Identification Number and Certification and a Certificate of Liability Insurance.

13. NOTICE OF UNSUCCESSFUL OFFEROR

The OFFEROR will be informed whether the proposal was successful using a method deemed adequate by the CONTRACTOR.



Exhibit A
SCHEDULE OF EVENTS

Event	Date
Opening Date	October 23, 2025
Omissions and/or Questions	October 30, 2025
Closing Date	November 11, 2025
Evaluation Period	November 11-20, 2025
Anticipated Subcontract Award	November 21, 2025
Notice to Proceed	November 21, 2025
Project Completion, Final Report	December 19, 2025



Exhibit B

BACKGROUND & SCOPE OF WORK

Project Background

Oxbow Trail Recreation Area is located at 1122 Road 23, in the South Half of Section 23, Township 13 North, Range 2 East, approximately 1.5 miles east of Ulysses in Butler County, Nebraska. (See Exhibits C-1, C-2, C-3).

Oxbow Trail Recreation Area is owned, operated, and maintained by the UBBNRD.

Oxbow Trail Dam was constructed in 1998 and features a 39-surface acre lake that can store 274-acre feet of water. The lake's water source is supplied by rainfall from a 2,523 acre drainage area and from flow from underground springs. The dam has a principal spillway with a crest elevation of 1546.0 feet and a 30 inch diameter precast concrete cylinder pipe outlet. The dam also has a 225 foot wide emergency spillway on the east end of the dam that has a crest elevation of 1549.2 feet. The drainage area Existing facilities at Oxbow Trail Recreation Area include a boat ramp, boat dock, fishing jetty, picnic shelter, vault restroom, and hiking trail.

Scope of Work

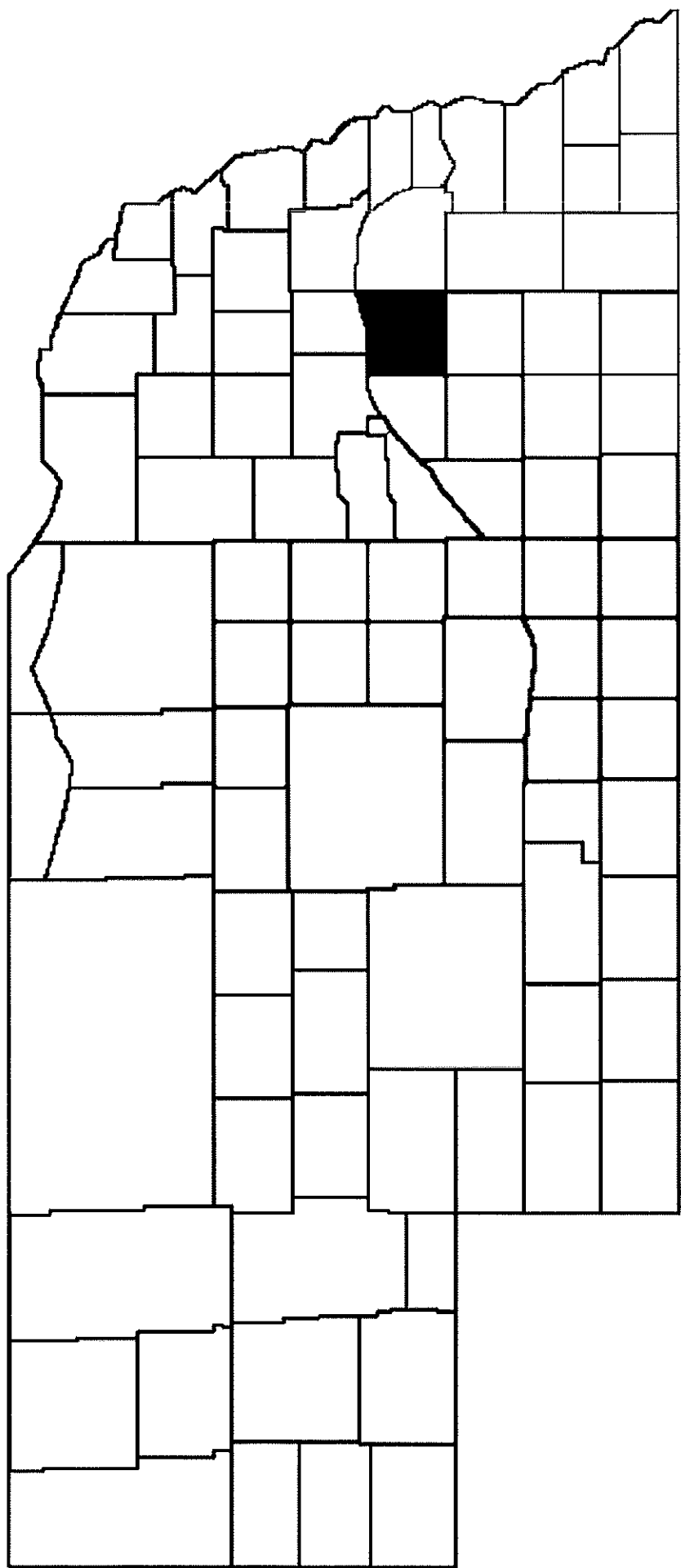
The suggested scope of work is below, and prospective consultants should suggest any proposed alterations to this scope of work.

The tasks and specific steps for this study include the following:

1. Install an ADA Accessible Sidewalk from the existing sidewalk across the existing fishing jetty to an ADA Accessible Fishing Dock on the west side of the lake at Oxbow Trail Recreation Area located east of Ulysses in Butler County, Nebraska.
2. Sidewalk shall include;
 - a. Sidewalk shall be 5 foot wide
 - b. #3 rebar shall be placed 6" from each side at 24" spacing in both directions as shown on Appendix D-2
 - c. 2 – 30 foot ramp sections with a maximum of 12:1 slope
 - d. 2 – 5 foot minimum sections at 0 slope at the bottom of each ramp section
 - e. 5 – expansion joints to be places as listed on appendix D-5
 - f. Ramp Handrails will be supplied and installed by others following completion of the concrete work
3. During construction, appropriate access and warning signs will need to be posted at the parking lot and near the existing sidewalk and jetty.
4. The Contractor will provide a weekly update on the project progress to the UBBNRD.



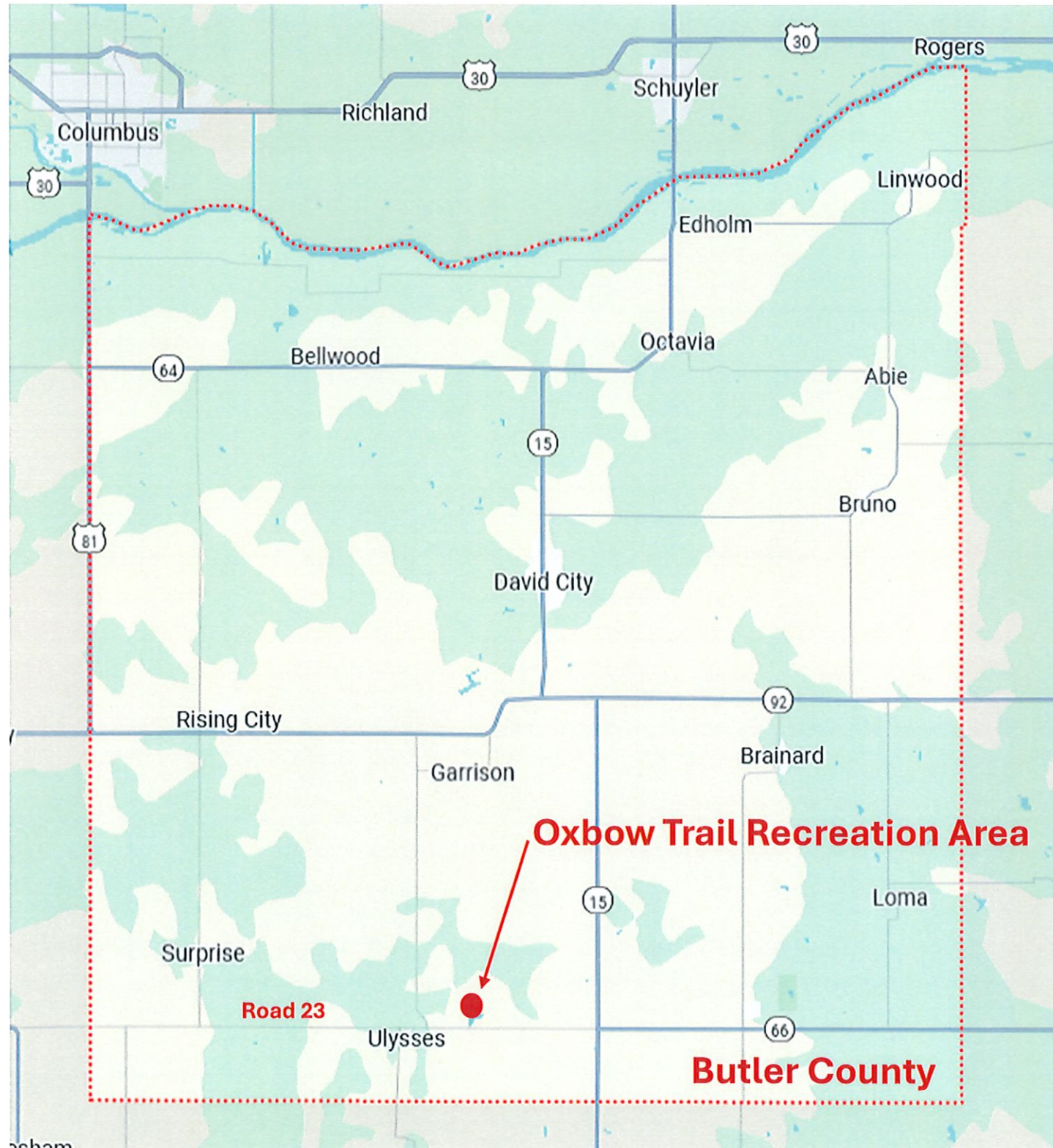
Oxbow Trail Recreation Area – ADA Sidewalk

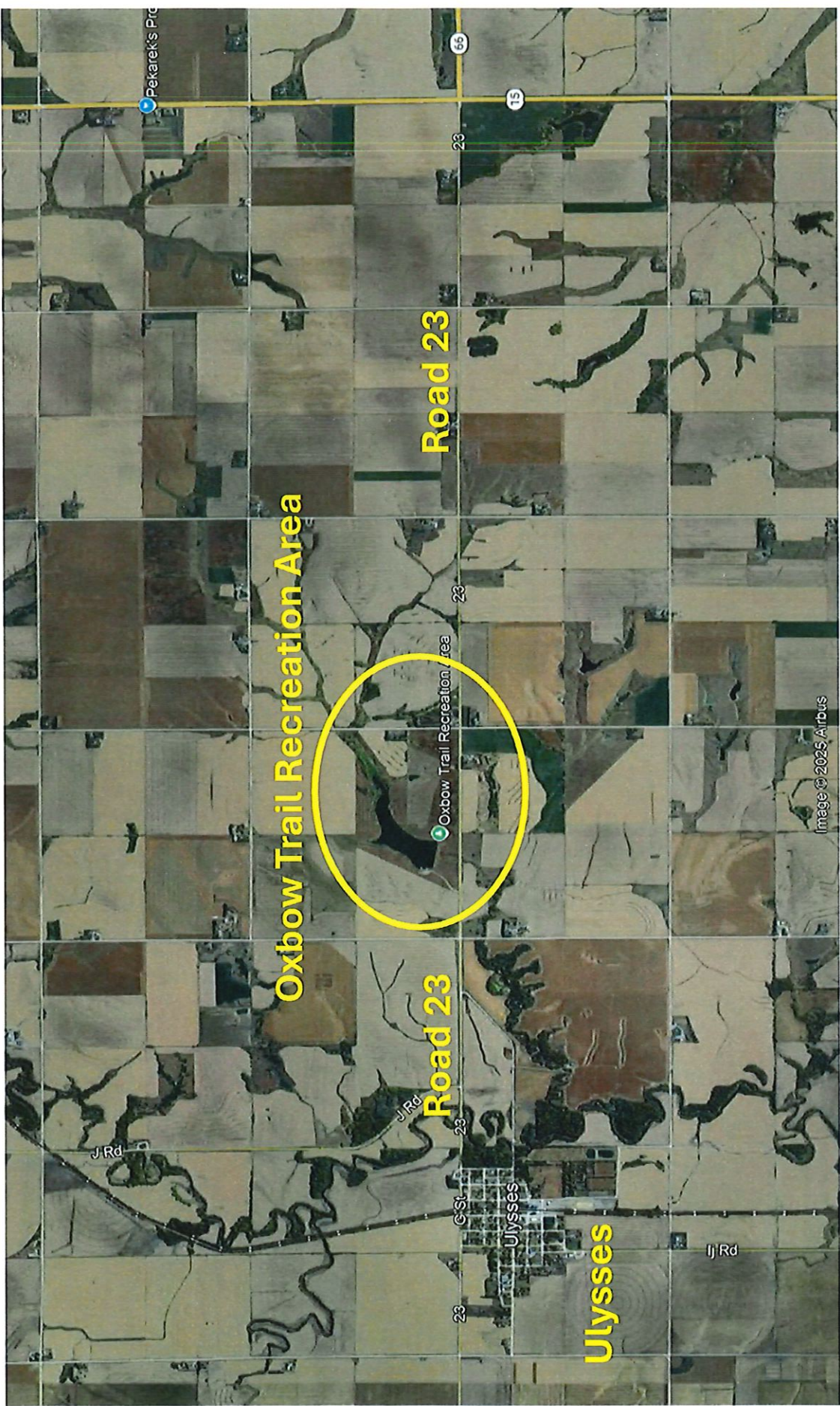


Butler County, Nebraska

Oxbow Trail Recreation Area – ADA Accessible Sidewalk

Location Map





Oxbow Trail Recreation Area – ADA Sidewalk

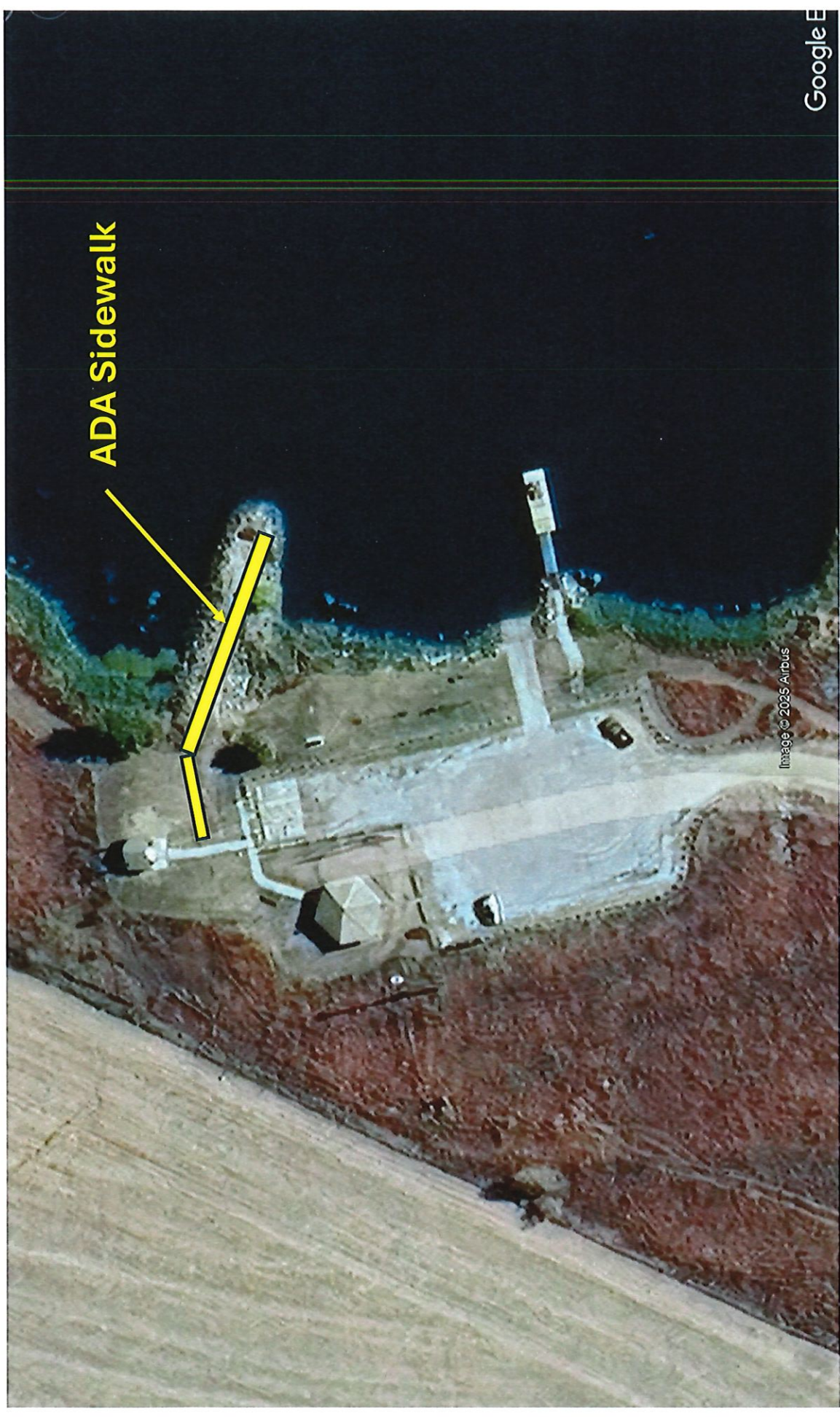


Exhibit D-1

30' X 5' ramp at 12:1 slope
Drop from El 1555.0 to 1552.50 (2.5' max drop)

Ramp Handrails to be supplied
and installed by others

5' min X 5' section 0 slope
Adjust angle in field

5' X 5' section 0 slope

40' X 5' section at 40:1 slope
Drop from El 1550.0 to 1549.0 (1.0' drop)

Approx. 46' X 5' section at approx 90:1 slope
Drop from El 1549.0 to 1548.5 (0.5' drop)

30' X 5' ramp at 12:1 slope
Drop from El 1552.5.0 to 1550.0 (2.5' max drop)

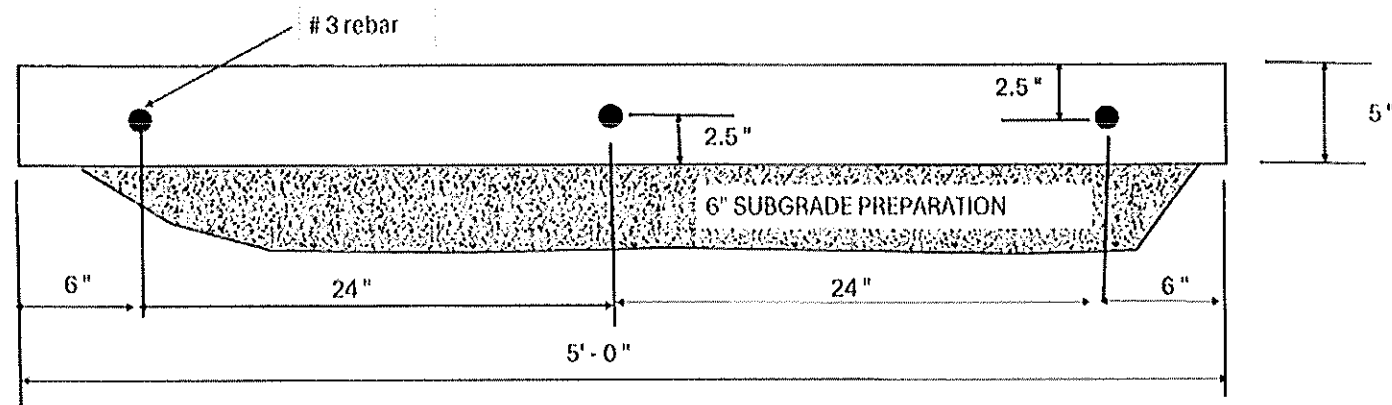
Ramp Handrails to be supplied
and installed by others

Existing Headwall
El 1548.50

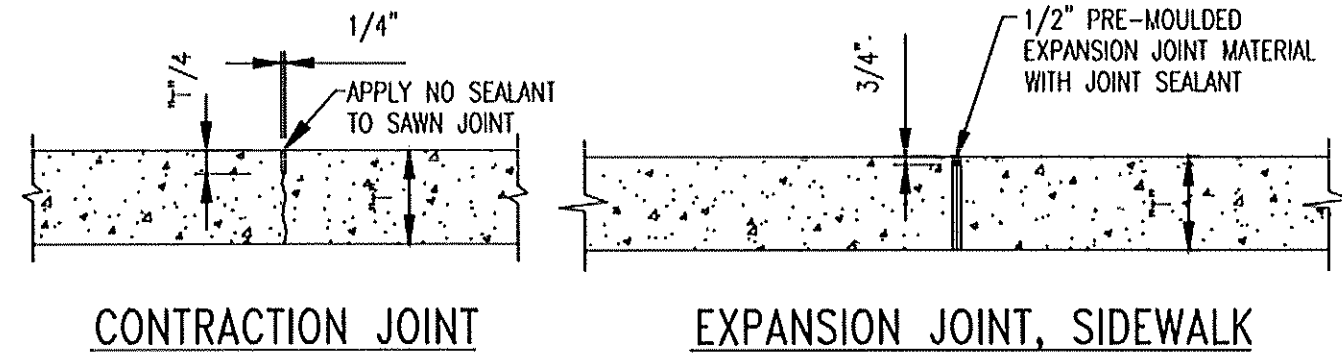
CP - 98
5/8" REBAR
Northing 21297.49
Easting 65117.79
Elevation 1558.67

Oxbow Trail - ADA Sidewalk Sketch

Oxbow Trail – ADA Fishing Dock – Sidewalk Details



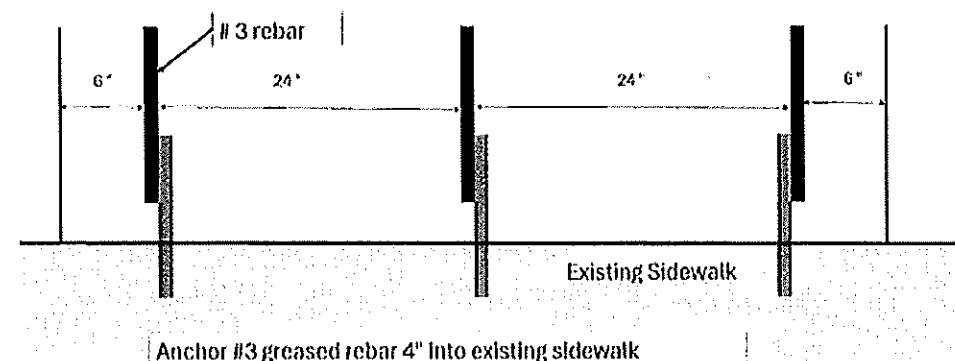
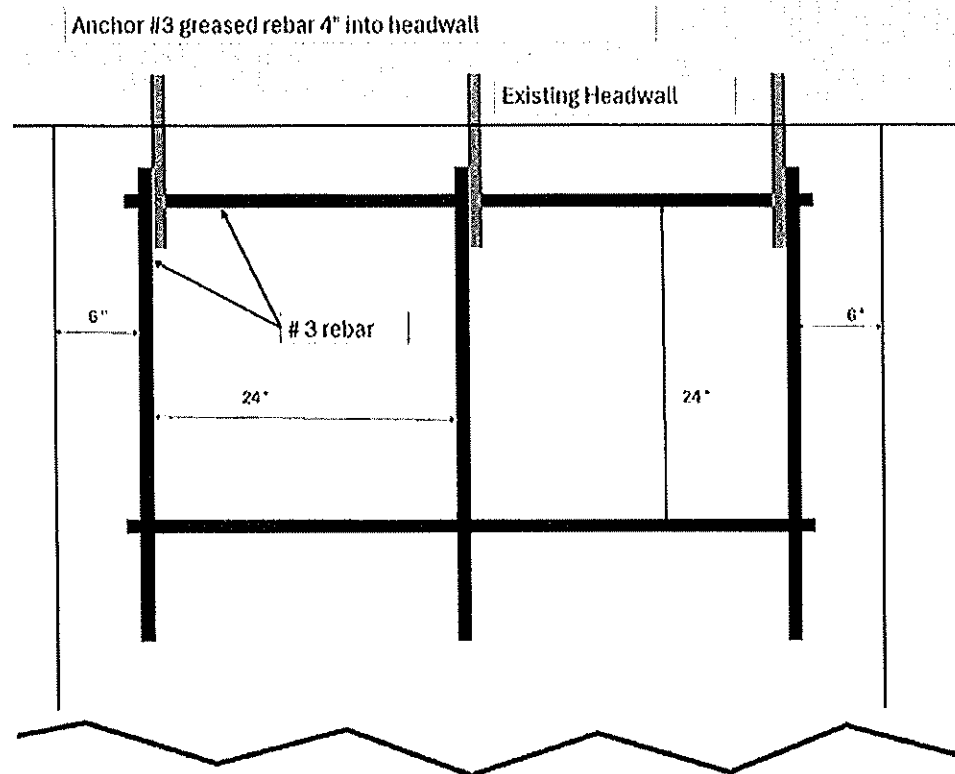
1 - SIDEWALK

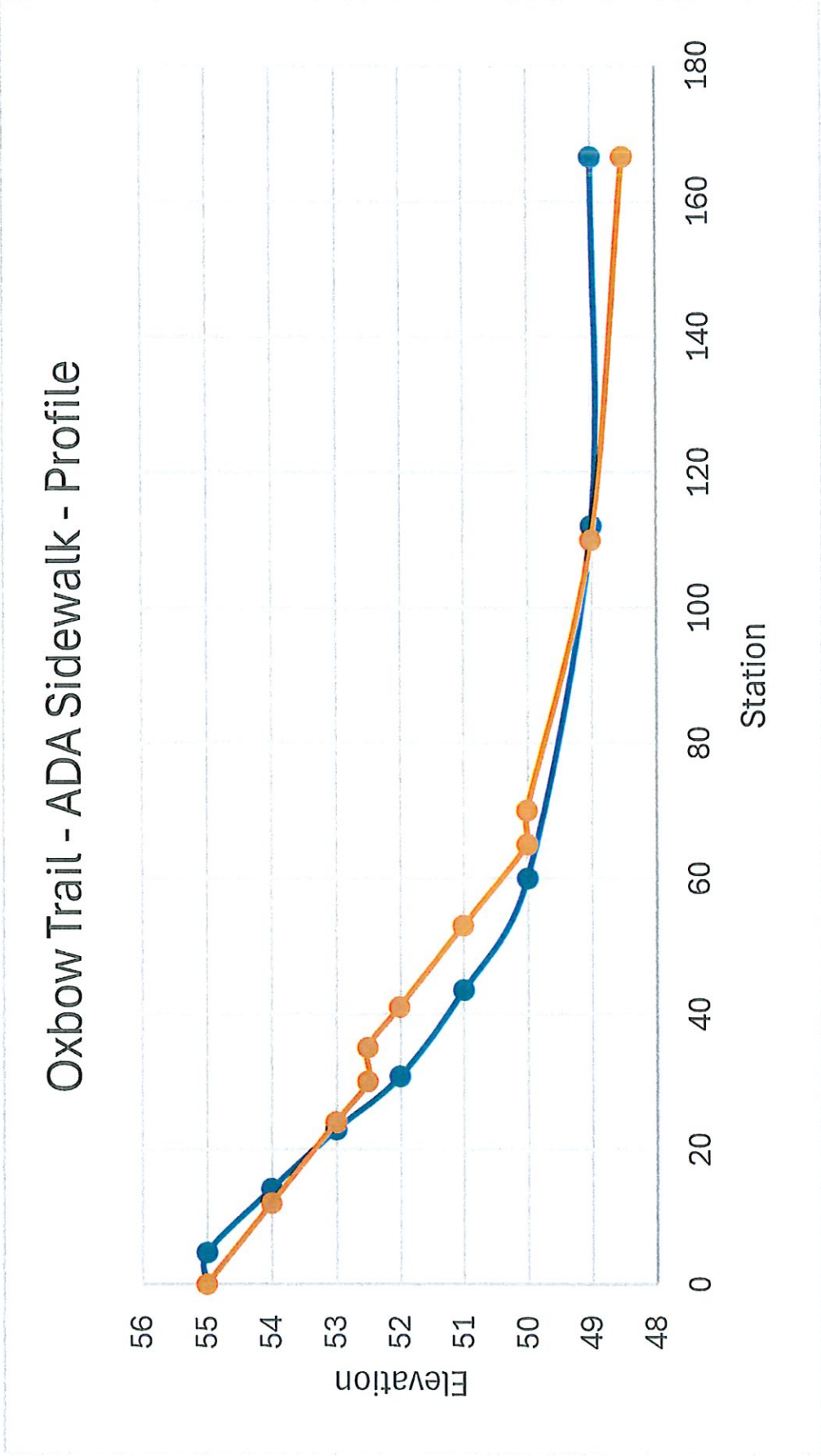


USE #3 GREASED SMOOTH REBAR OR #3 SMOOTH ENCASED REBAR ACROSS EXPANSION JOINTS AND ON TIES TO EXISTING HEADWALL AND EXISTING SIDEWALK

SIDEWALK NOTES:

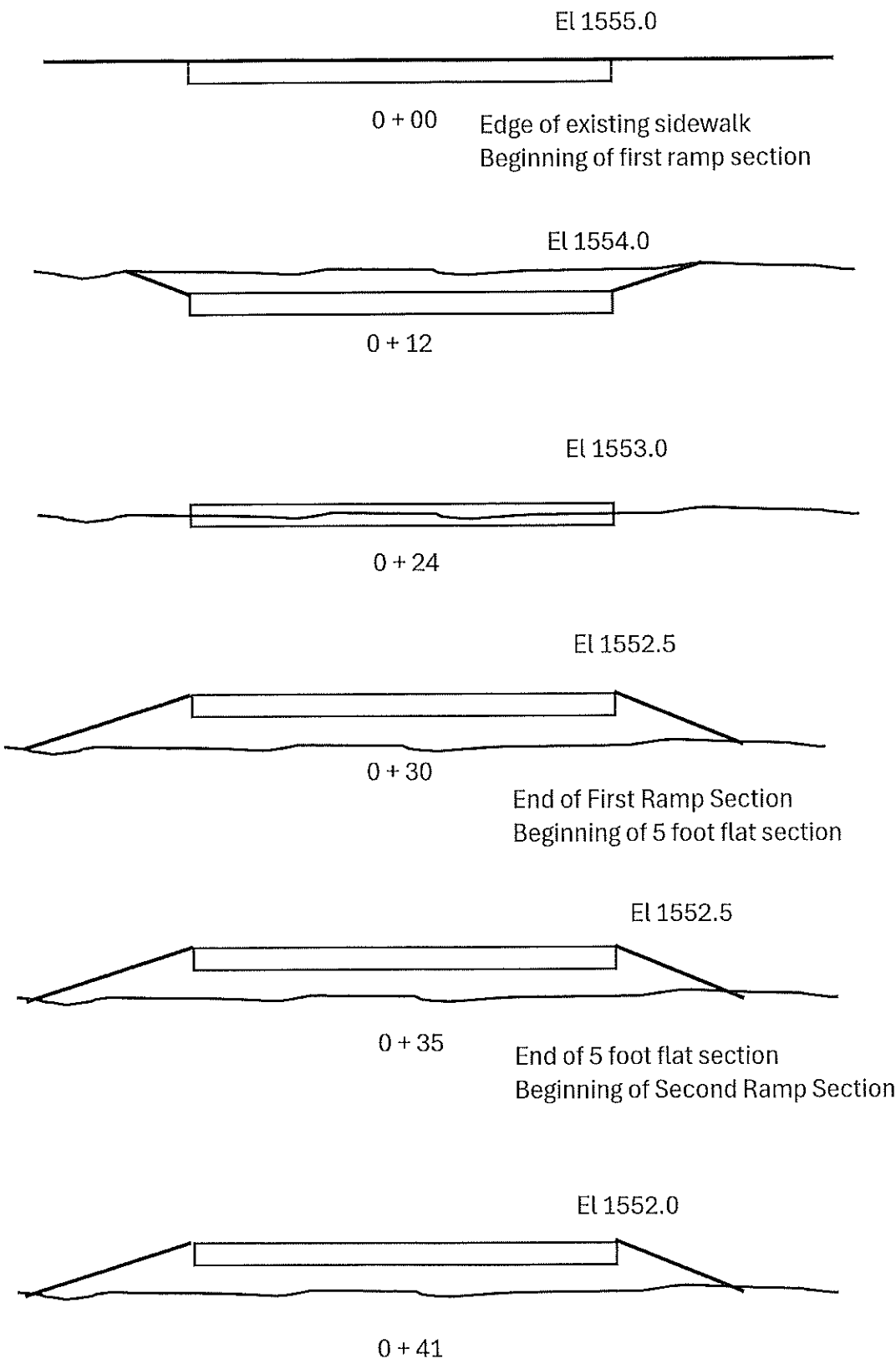
1. EXPANSION JOINTS SHALL BE PLACED IN ALL SIDEWALKS AT INTERVALS OF NOT MORE THAN 40' LONGITUDINALLY, WHERE CONNECTED TO EXISTING HEADWALL OR EXISTING SIDEWALK, OR AS LISTED ON EXHIBIT D-4, LOCATION OF EXPANSION JOINTS.
2. ALL SIDEWALKS 5 FEET OR MORE IN WIDTH SHALL BE SCORED IN PANELS NO GREATER THAN 5 FEET IN LENGTH.
3. USE URETHANE SEALANT, AS SPECIFIED, ON ALL EXPANSION JOINTS.
4. MAXIMUM CROSS SLOPE ON ALL SIDEWALKS SHALL BE 2%.
5. SIDEWALK "T" = 5"
6. #3 REBAR SHALL BE PLACED AT 6" FROM EACH SIDEWALK EDGE, THEN 24" ON CENTER, PLACED ON A 24" GRID PATTERN (24 INCH SPACING IN BOTH DIRECTIONS) AS SHOWN ON DRAWINGS.
7. NEW SIDEWALK REBAR SHOULD BE TIED TO EXISTING HEADWALL AND EXISTING SIDEWALK BY A 12 INCH #3 GREASED SMOOTH REBAR OR A #3 SMOOTH REBAR ENCASED IN A SLEEVE (IMBEDDED 4 INCHES AND TIED TO NEW REBAR BY 8 INCHES)

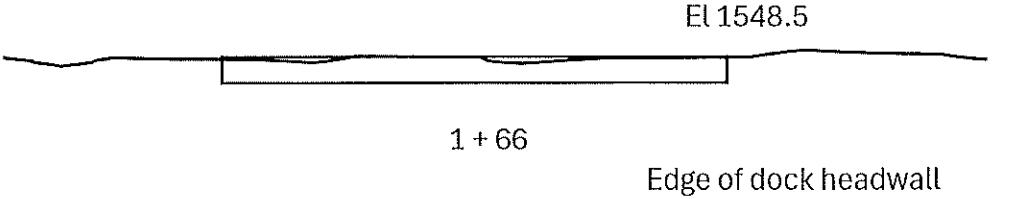
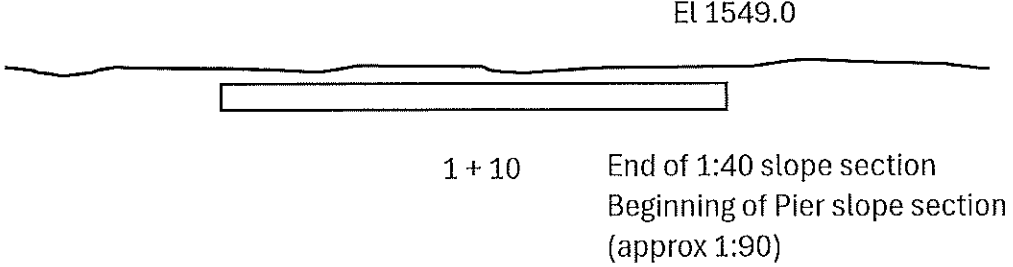
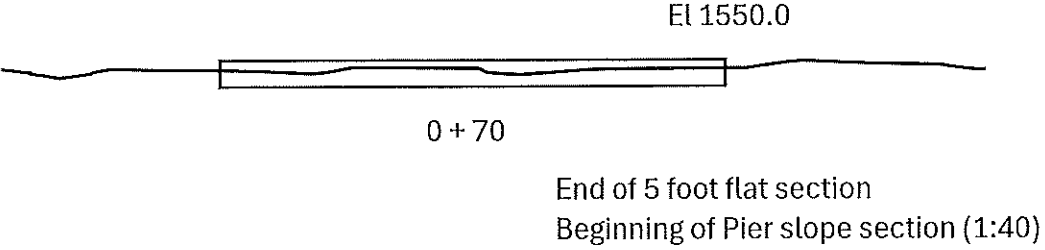
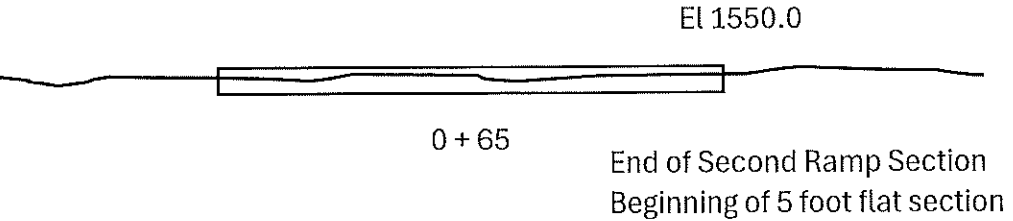
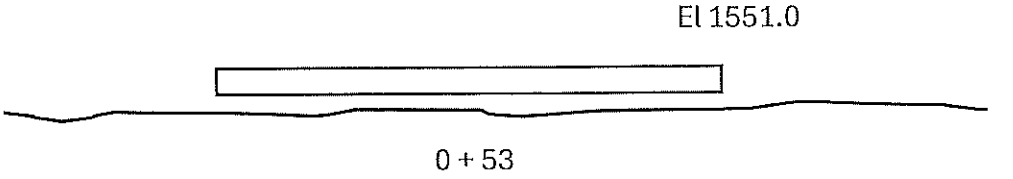




Sidewalk Cross Sections

Exhibit D-4





Location of Expansion Joints

- #1 – at connection to existing sidewalk (Sta 0+00)
- #2 – at the flat section at end of first ramp (approx. Sta 0+32.50)
- #3 – at the flat section of the second ramp (approx. Sta 0+67.50)
- #4 – at the end of the 40:1 pier section (approx Sta 1+10)
- #5 – at the connection to the existing headwall (approx. Sta 1+66)

GENERAL NOTES:

1. NRD shall provide a Bench Mark with coordinates, and construction drawings, but the Contractor will be responsible for all field measurements and construction staking.
2. NRD will keep the CXT vault restroom available during construction.
3. Contractor will keep pedestrian access to the CXT Restroom available and shall be in charge of public safety regarding their equipment and operations
4. Contractor;
 - a. Shall prepare concrete sub-grade and shall include excavation, compaction, grading, provided adequate drainage in controlling storm runoff and provide water for control of compaction.
 - b. Shall compact concrete sub-grade to a depth of 6 inches to 98% of proctor, and control soil moisture to within 2% +/- optimum.
 - c. Shall use the Nebraska Department of Transportation's (NDOT's) 2017 Edition of "Standard Specification for Highway Construction" and shall use the Construction Methods for the appropriate work on site. NRD shall designate any required submittals and testing.
 - d. Shall notify the District Engineer or his/her representative when concrete sub-grade is ready for testing allowing sufficient time to make tests and to correct any deficiency prior to any ordering of concrete.
 - e. Shall place Expansion Joints at areas listed on Exhibit D-4, Location of Expansion Joints.
 - f. Shall use ½" thick full depth foam expansion joint material.
 - g. Shall use concrete mix design 47BD, increasing the cement to produce a 5,000 psi at 28 days in accordance with NDOT Specification. See Table 1002.02.
 - h. Shall be responsible for ordering Concrete with a batch ticket of all ingredients and their weights listed out to verify mix design delivered to site with concrete truck.
 - i. Shall vibrate sufficiently all concrete to consolidate the concrete.
 - j. Shall broom finish all concrete surfaces.
 - k. Shall make control joints a minimum depth of 1.5" to result in panels no greater than 5 feet in length.

CONTRACTOR’S QUOTE

CONTRACTOR’S SCHEDULE OF VALUES FOR THE OXBOW TRAILS ADA ACCESSIBLE FISHING DOCK SIDEWALK					
Item #	Description	Quantity	Unit	Unit Price (\$)	Amount (\$)
1	Mobilization	1	LS		
2	Construction Access Signage - in Parking Lot and/or on Existing Jetty	1	LS		
3	Earthwork –(approx. 7 cy cut & approx. 6 cy fill	1	LS		
4	Expansion Joints	5	ea		
5	Concrete for Sidewalk (5.0 ft wide x 5” thick x 170 ft long)	13	cu yds		
6	Reinforcing Steel (900 ft of #3 rebar)	350	lbs		
TOTAL =					

NOTES

- 1. Expansion joint material and its installation shall be included in bid item #4.
- 2. All necessary labor and materials needed to complete the items shall be considered subsidiary to the items of the work.
- 3. Soil compaction tests shall be based on soil proctor curve information, whereby the tests shall be within the percent compaction, and moisture range as specified on the Construction Drawings. Tests no meeting the requirements shall be cause for the Contractor to make modifications necessary to correct the soil and arrange for re-testing. Cost of any re-testing of failed areas shall be deducted from the Agreement
- 4. Concrete volume shall be paid for based on the neat lines on the construction drawings unless a Change Order has been issued by the District Engineer or his/her representative.
- 5. Concrete may be tested for slump, air content, and compressive strength, whereby the Contractor shall provide additional concrete for that purpose.

- 6. Any failed concrete tests will result in rejection of the load
- 7. Contractor shall notify the District Engineer or his/her representative at least 24 hours prior to sub-grade testing and concrete deliveries.
- 8. Concrete delivered to the site shall be accompanied with batch ticket itemizing the ingredients with their weights.
- 9. All concrete shall be adequately vibrated to consolidate the concrete and concrete surfaces shall be broom finished.
- 10. **Work must be completed and ready for payment by the end of the day, Friday, December 19, 2025.**
- 11. **Quotes must be received in the Upper Big Blue NRD Office by 3:00 p.m., Wednesday, November 12, 2025**
- 12. **Quotes can be emailed to jwergin@upperbigblue.org or mailed to the Upper Big Blue Natural Resources District, 319 East 25th Street, York, NE 68467.**

AS SUBMITTED BY:

Business Name (typed or printed): _____

Prepared By: (typed or printed Signature Name) _____

Signature: _____ Title _____ Date _____